

- 1 The SETSA committee invite junior doctors and medical students to submit abstracts for oral presentation or poster presentation or both. Please state whether you would like to be considered for either or both.
- 2 Please indicate whether you wish your work to be considered in the category of: Audit, Research, Survey, Case Report or Innovation.
- 3 The work outlined in the abstract must have been done primarily by the trainee or student submitting the abstract. Approval by the local ethics committee must have been given where appropriate
- 4 The abstract should include the Title, Authors and Institution. The main body should be subdivided into Aim, Methods, Results and Conclusions with no more than 3 references and one table or graph. The word limit for the main body of text is 400 words.
- 5 Submissions should be made electronically to [setsaautumn2019@gmail.com](mailto:setsaautumn2019@gmail.com) no later than 18:00 on Friday 8<sup>th</sup> November 2019. Please indicate whether you wish your abstract to be considered for an oral or a poster presentation, or both.
- 6 Between 4 and 6 abstracts will be chosen for oral presentation and the candidates will be advised of this no less than 7 days prior to the meeting.
- 7 Each candidate will have 6-8 minutes to present, followed by 2-4 minutes for questions and discussion, with a maximum of 10 minutes allocated to each presenter.
- 8 Three judges will be appointed by the Meeting organising committee to judge the oral presentations and will consist of at least one SETSA committee member.
- 9 Up to 16 posters will be selected for presentation and candidates will be advised of acceptance as soon as possible after the closing date, and not less than 10 days prior to the meeting
- 10 The poster will be judged by 3 judges appointed by the meeting organising committee, a summary of the most interesting points will be presented at the meeting. Candidates are requested to provide an electronic copy of the poster, ideally in a ppt form for presentation on electronic screens during the lunch and coffee breaks, as well as in printed format, size A1, to display in the main conference lounge from which they will be judged.